

I am taking applications:

One bedroom apartment

\$825 a month \$825 deposit

Two bedroom apartment

\$900 a month \$900 deposit

Include \$50 application fee to run a credit check with completed application

One year lease

No smoking /no animals

Must have good credit, at least 3 months work history in a full-time job, good landlord history

Bottom half Landlord and employment verification sheets have to be completed and signed by your employer and landlord.

Return all three pages with \$50 in a sealed envelope and put in the silver drop box next to the information box. Make sure it goes all the way through the slot.

After you drop off the application package, message on the Corlett Creek Facebook page messenger.

I will come to the office and get things started.

Thanks for your interest in Corlett Creek

Amy Levesque- Property Manager

REALCHEK® Corlett Creek RENTAL APPLICATION

PLEASE USE ONE APPLICATION PER APPLICANT

Name _____ Phone: () _____
First Middle Last

Current Address _____
address city state zip

*Social Security No.: _____ *Driver's License No.: _____

*Other Names: _____ *Birthdate: ____/____/____ *Married since: ____/____/____
List all other names used by you including maiden names mo day year mo day year

Rental History Length of time at this address: _____ circle one Apt.? House? Amount of rent \$ _____

Landlord name: _____ Phone # _____

Previous address if less than 5 years _____
Address city state zip

Employer/Source of income: _____ FAX: _____ Phone: _____
Address: _____ \$ _____ Wkly Mo

Position _____ How long employed _____ Approx. yearly income _____

Other source of income: _____ \$ _____ Wkly Mo

Other source of income: _____ \$ _____ Wkly Mo

Bank Information

Bank/Financial References: _____ Account Type: _____

Bank/Credit References: _____ Account Type: _____

Vehicles

How many vehicles do you own? _____ Make, model, year of car(s) _____

Color: _____ Plate # _____ List additional cars on back _____

Reference

Personal Reference: _____ Relationship: _____ Phone: () _____

Questionnaire

Do you owe Consumers Energy any outstanding amounts? No Yes - Explain on back

Have eviction proceedings ever been filed against you? No Yes - Explain on back

Are you required to register as a Registered Sex Offender? No Yes - Explain on back

Have you filed a Bankruptcy within the last two years? No Yes - Explain on back

What animals do you have? _____ - Explain on back

How many felonies do you have? _____ - Explain on back

List Names of all other people who will be living with you, check if person will be signing Rental Agreement.

_____ _____

_____ _____

Sign _____ Date _____

I represent to you that I have read this entire application and that all of the above information hereon is true and correct. I further represent that my rental and credit records are in good standing with no judgments or liens against me. If any of the above information is false, I hereby agree that my entire deposit may be forfeited to you. I also agree that if I am accepted and fail to complete this transaction by signing your lease, my entire deposit will be forfeited to you. I understand that this application is subject to your approval, and if my application is not accepted, my deposit will be returned in full. **I understand that my application fee of \$25.00 for the credit check is nonrefundable, I must gross 3 (three) times amount of what my rent will be per month, have good rental history and have good to perfect credit.** I also understand that this is not a lease and should my application be accepted, I agree to sign your lease form currently in use. If for any reason whatsoever you're unable to make the apartment which is the subject of this application available at the beginning of the lease term, I hereby waive any and all rights to seek to recover any damages whatsoever against you, including without limitation, actual, punitive or consequential damages. I hereby authorize the release of any information such as landlord references, personal references, credit history, background history and employment/income verification. Corlett Creek is a member of Real Chek, Inc

\$50 due with this application money order or cash only

Position: _____

Employment Verification Request

FOR

Corlett Creek Apartments

1105 N. Chipman Street, Owosso, MI 48867

Amy Levesque / Property Manager

Phone: 989-824-2771 Email: corlettcreek@gmail.com

▼ **APPLICANT FILL OUT TOP and sign side panel**

▼The name of your employer

▼ Human Resource

To: _____ Attention: _____

▼Company address

Address: _____

▼Company phone

▼ Company Fax

Phone: _____ FAX: _____

▼Your name

Employee Name: _____

▼Your S/S #

Social Security Number: _____

▼ EMPLOYER: PLEASE FILL OUT BOTTOM Area, SIGN, DATE AND RETURN TO THE OFFICE OR EMAIL TO CORLETTCREEK@GMAIL.COM.

1. Length of Employment: From: _____ To: _____

2. Wage: _____ per _____

3. Number of hours worked week: _____

4. Pay Schedule: Weekly Bi-weekly Monthly

5. Other Compensation: _____

6. Name of Supervisor: _____

Date: _____

Printed Name: _____

Signature: _____

Title: _____

We reserve the right to verify the above information by telephone and will keep all information in confidence.

Office: _____

Date rcvd _____

Approved _____

I hereby authorize the release of any information such as landlord references, personal references, credit history, background history and employment/income verification.

▼Your signature

Office: _____
 Date rcvd _____

 Approved _____

Landlord Reference Request

from

Corlett Creek Apartments

1105 N. Chipman Street, Owosso, MI 48867

Amy Levesque, Property Manager

Phone: 989-824-2771 Email: corlettcreek@gmail.com

▼ APPLICANT FILL OUT TOP and sign side panel

▼Previous Landlord

▼Property-Manager

To: _____ Attention: _____

▼Landlords phone and fax

Phone: _____ FAX: _____

▼Your name

APPLICANT(S): _____

▼Your address where you rented

ADDRESS: _____

▼ LANDLORD: PLEASE fill out, SIGN, DATE AND EMAIL TO CORLETTCREEK@GMAIL.COM

1. Move In Date: _____ 2. Move Out Date: _____

3. What is/was the individual's rental rate? _____

4. What is/was included in the rent? _____

5. Does/did the applicant listed above pay rent on time? _____

6. If "NO", how often did you issue a Notice for Non-payment of rent? _____

7. Were there any complaints filed regarding residency (noise, NSF Checks, etc.)? Please explain: _____

8. Does/did the individual have an animal? If so what kind? Did it ever cause a problem? _____

9. Was/is the person on the Lease alone, roommate, co-applicant? _____

10. Was a proper move-out notice given? _____

11. Were the terms of the lease fulfilled? _____
 Were there any damages to the apartment after move out? _____
 Have any outstanding amounts been paid? _____

12. Would you rent to this person again? _____

Date: _____ Signature: _____

I hereby authorize the release of any information such as landlord references, personal references, credit history, background history and employment/income verification.

▼Your signature